



TAZEWELL-MASON COUNTIES SPECIAL EDUCATION ASSOCIATION

Administrative Office
300 Cedar St., Pekin, IL 61554

Expense Form

Statement of Expenses for: _____

From: _____ To: _____
Date Date

Date	Expense Description	Amount
	Meals	
	Mileage @ current IRS rate	
	Fees	
	<i>Itemize all other</i>	

Approved for Purchase

Total \$ _____

Signature: _____ Date: _____

Coordinator: _____ Date: _____

Director: _____ Date: _____

All receipts must be attached

Coordinator/Director Complete:

_____ Fund Function Object Subject Fund Source