

TAZEWELL-MASON COUNTIES SPECIAL EDUCATION ASSOCIATION

MINUTES OF EXECUTIVE COMMITTEE

April 14, 2010

The Executive Committee of Tazewell-Mason Counties Special Education Association held their monthly meeting on Wednesday, April 14, 2010, at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL. Mr. Cobert called the meeting to order at 8:05 A.M. Present at roll call were: Mr. Cobert, Dr. Allaman, Mr. Yarnall, Mr. Ingold and Dr. Kilpatrick. Mrs. Davis, Mr. Meyer and Dr. Link was absent from this month's meeting

Others in attendance were Sally Masear, Leslie Fornoff, Kim Evans and Terrie Schappaugh.

Joint Consent – Minutes of Open Session of March 14, 2010, Bills Payable and Year to Date Expenditure Report:

The open session minutes of the March 14, 2010 meeting were approved as written. The monthly accounts payable were approved as presented. The March Cash Flow Statement, Expenditure Report, IDEA/ARRA Sub grant Expenditure Reports, Schramm Activity Fund Monthly Detail Report, and Imprest Fund Monthly Detail Report were available at the time of this meeting.

The motion was made by Dr. Kilpatrick and seconded by Dr. Allaman to approve the Joint Consent as presented. Roll call was taken and motion carried unanimously.

Audience Participation:

There were no requests for audience participation.

Old Business

A. Districts' Financial Payments:

All districts are up-to-date with financial payments.

B. Needs Assessment – Contracted Staff (Exhibit #1):

Exhibit #1 reflects the contracted staff based on the member districts needs assessment – confirmation of services.

C. Amended 2009-2010 School Calendar (Exhibit #2):

Exhibit #2 shows the amendment that has been to the 2009-2010 school year calendar based on the use of one snow day.

D. Proposed 2010-2011 School Calendar (Exhibit #3):

Exhibit #3 is the proposed 2010-2011 school calendar. The Director asks for approval of this calendar at this time.

The motion was made by Mr. Yarnall and seconded by Mr. Ingold to approve the 2010-2011 School Calendar as presented. Roll call was taken and motion carried unanimously.

New Business:

A. Joint Consent:

1. Accept Resignation of Shannon Winne, SLP (Exhibit #4)

The Director asks for acceptance of the resignation of Ms. Winne.

2. Accept Resignation of Tim Sponsler, School Psychologist (Exhibit #5)

The Director asks for acceptance of the resignation of Mr. Sponsler.

3. Accept Resignation of Sharon Robinson, Teacher (Exhibit #6)

The Director asks for acceptance of the resignation of Mrs. Robinson.

4. Approve the Increase of Ramie Nauman, Teacher, to 1.0 FTE

The Director asks for approval to increase Mrs. Nauman to 1.0 FTE teacher.

5. Approve Hiring of Whitney Sturm, SLP, for the 2010-2011 School Year

The Director seeks approval to hire Whitney Sturm, SLP, for the 2010-2011 School year.

6. Approve Hiring of Jennifer Hill, Paraprofessional, for the 2010-2011 School Year

The Director seeks approval to hire Mrs. Hill as a Paraprofessional for the 2010-2011 school year.

7. Tenure Status of Kristina Carlson, Teacher

The Director asks for approval of the tenure status of Mrs. Carlson.

8. Tenure Status of Kim Evans, Teacher

The Director asks for approval of the tenure status of Mrs. Evans.

9. Approve the Increase of Kelly Hurt, COTA, to 1.0 FTE

The Director asks for approval to increase Ms. Hurt, COTA 1.0 FTE.

10. Approval to Add a Teacher & Reduce a Paraprofessional to the 2010-2011 Staffing Pattern at Schramm Educational Center

The director seeks approval to add an additional teacher and reduce a paraprofessional position with the 2010-2011 school year. The addition of this teacher position would assist with the student growth at Schramm Educational Center. Currently Schramm has 70 students with the largest growth in early childhood. This number is expected to grow with an additional three students being placed in the early childhood program for the 2010-2011 school year.

The motion was made by Dr. Allaman and seconded by Mr. Ingold to approve the New Business Joint Consent as presented. Roll call was taken and motion carried unanimously.

B. Renewal of Infinitec Agreement (Exhibit #7):

Exhibit #7 reflects the contractual agreement with Infinitec. This agreement provides districts with staff training services and group buys on assistive technology. The cost to renew the agreement is .55 cents per student (12,793.00) paid by the Association from the inservice portion of the IDEA Grant. The Director asks for approval to renew the agreement with Infinitec.

The motion was made by Mr. Ingold and seconded by Dr. Kilpatrick to approve the renewal of the Infinitec Agreement as presented. Roll call was taken and motion carried unanimously.

C. Chicago Contract Cleaning & Supply Custodial Contract (Exhibit #8):

The Association recently put custodial services out for bid. Chicago Contract Cleaning and Supply Company is the only company that responded to the bid request. Chicago Contract Cleaning and Supply is our current custodial services provider and the Association is pleased with their services. The contract reflects a 3% increase across three years.

The motion was made by Mr. Yarnall and seconded by Mr. Ingold to approve the contract with Chicago Contract Cleaning and Supply Company for custodial services. Roll call was taken and motion carried unanimously.

D. Medicaid REV Information (Exhibit #9):

Exhibit #9 reflects the REV numbers needed to complete the Medicaid Administrative Outreach Claim.

E. State Performance Plan Indicators (Exhibit #10):

Exhibit #10 shows the State Performance Plan Indicator results for our member districts.

F. Cash Basis Audit Practice:

The Director asks for approval to continue the cash basis audit practice of the Association with Clifton Gunderson and Associates.

The motion was made by Mr. Yarnall and seconded by Dr. Kilpatrick to approve the cash basis audit practice of the Association. Roll call was taken and motion carried unanimously.

G. Reduction in Force of Non-Certified Personnel:

The Director seeks approval of the reduction in Force of Non-Certified Personnel. The reduction will be in the transition program allowing the Association to restructure services in this area. Some positions may be brought back based on the reorganization of the transition program.

The motion was made by Dr. Kilpatrick and seconded by Mr. Yarnall to approve the Reduction in Force of Jan Burmood, Richye Herlihy and Angela Wallace, Non-Certified Personnel as presented. Roll call was taken and motion carried unanimously.

Closed Executive Session:

No closed session was needed for this month's meeting.

Regular Session:

There is no FYI Report for this month's meeting.

The next Executive Committee meeting is scheduled for Wednesday, May 12, 2010 at the TMCSEA Administrative offices, Schramm Educational Center, Pekin, IL, beginning at **8:00 A.M.**

Mr. Yarnall motioned to adjourn the meeting. All parties in attendance voted aye. The Executive Committee meeting ended at 8:35 A.M.

Respectfully Submitted,

Terrie Schappaugh, Board Secretary
TMCSEA