

TAZEWELL-MASON COUNTIES SPECIAL EDUCATION ASSOCIATION

MINUTES OF EXECUTIVE COMMITTEE

July 14, 2010

The Executive Committee of Tazewell-Mason Counties Special Education Association held their monthly meeting on Wednesday, July 14, 2010, at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL. Dr. Allaman called the meeting to order at 8:05 A.M. Present at roll call were: Dr. Allaman, Dr. Twomey, Mr. Yarnall, Mr. Ingold and Dr. Kilpatrick. Dr. Link, Mr. Nagel and Mrs. Davis were absent from this month's meeting

Others in attendance were Sally Masear, Leslie Fornoff and Terrie Schappaugh.

Joint Consent – Minutes of Open Session of June 9, 2010, Bills Payable and Year to Date Expenditure Report:

The open session minutes of the June 9, 2010 meeting were approved as written. The monthly accounts payable were approved as presented. The June Cash Flow Statement, Expenditure Report, IDEA/ARRA Sub grant Expenditure Reports, Schramm Activity Fund Monthly Detail Report, and Imprest Fund Monthly Detail Report were available at the time of this meeting.

The motion was made by Dr. Kilpatrick and seconded by Mr. Yarnall to approve the Joint Consent as presented. Roll call was taken and motion carried unanimously.

Audience Participation:

There were no requests for audience participation.

Old Business

A. Districts' Financial Payments:

All districts are up-to-date with financial payments.

B. Executive Committee Members for 2010-2011 (Exhibit #1):

Exhibit #1 shows the Executive Committee members for the 2010-2011 school year.

C. ARRA/IDEA Grant:

The ARRA/IDEA Grant is not available in IWAS at this time. It is expected that it will be available by the middle of the month. Districts will need to monitor expenditures as they cannot be made prior to the submission date.

D. Maintenance of Effort – MOE (Exhibit #2):

The Director discussed the MOE information with the Executive Committee. There are many discrepancies with the way MOE was calculated by ISBE. When ISBE sends revised MOE reports TMCSEA will up date our composite total. At that time we will determine what action may need to be taken if our total is negative.

New Business:

A. Joint Consent:

1. Accept Resignation of McKenna Harless, Teacher (Exhibit #3):

The Director asks for acceptance of the resignation of Ms. Harless.

2. Accept Resignation of Susan Koeppel, Paraprofessional (Exhibit #4):

The Director asks for acceptance of the resignation of Mrs. Koeppel.

3. Approve Independent Provider Agreement with Lori Porch, OT:

The Director asks for approval of the Independent Provider Agreement with Lori Porch, OT. Ms. Porch will provide 15.5 days of OT services to cover a FMLA.

The motion was made by Mr. Yarnall and seconded by Mr. Ingold to approve the New Business Joint Consent as presented. Roll call was taken and motion carried unanimously.

B. Approval of Bid Agreement with Illinois Civil Contractors, Inc. for Playground Site Preparation (Exhibit #5):

Exhibit #5 reflects the bid agreement with Illinois Civil Contractors, Inc. This agreement is for preparation of the playground site.

The motion was made by Mr. Yarnall and seconded by Dr. Kilpatrick to approve the bid agreement with Illinois Civil Contractors as presented. Roll call was taken and motion carried unanimously.

C. Approval of Bid Agreement with Reese Recreation/Hanover Specialties for Playground Surfacing (Exhibit #6):

Exhibit #6 reflects the bid agreement with Reese Recreation/Hanover Specialties to complete the playground surfacing. The surfacing will be completed after the site has been prepared and equipment is installed.

The motion was made by Mr. Ingold and seconded by Dr. Kilpatrick to approve the bid agreement with Reese Recreation/Hanover Specialties as presented. Roll call was taken with all parties voting aye. Mr. Yarnall abstained from the roll call.

D. Selective Insurance Renewal (Exhibit #7):

Exhibit #7 reflects the Selective Insurance and Workman's Compensation renewal. The Association will continue with Selective as its insurance provider.

E. Workman's Compensation Insurance Renewal:

The Association will continue with Society Insurance as its Workman's Compensation carrier.

The motion was made by Dr. Twomey and seconded by Mr. Ingold to approve Items D and E as presented. Roll call was taken and motion carried unanimously.

F. Clifton Gunderson Contract (Exhibit #8):

Exhibit #8 reflects the contract with Clifton Gunderson to complete the Association's audit for FY10.

The motion was made by Dr. Kilpatrick and seconded by Mr. Yarnall to approve the Clifton Gunderson contract as presented. Roll call was taken and motion carried unanimously.

G. Director's Goals 2010-2011 – First Reading (Exhibit #9):

Exhibit #9 shows the Director's goals for the 2010-2011 school year. This is the first reading of these goals and the Director asked for any additional input.

H. TMCSEA Tuition Shared Costs & Services (Exhibit #10):

This exhibit shows the shared costs of the Association and the tuition costs for the 2010-2011 school year. The Director seeks approval of these fees at this time.

The motion was made by Mr. Ingold and seconded by Mr. Yarnall to approve the Tuition, Shared Costs and Services of the Association. Roll call was taken and motion carried unanimously.

I. 2010-2011 Records & Copy Posting (Exhibit #11):

Exhibit #11 reflects the 2010-2011 Records and Copy fees of the Association. There will be no increase to these fees at this time.

J. 2010-2011 Schramm Program Materials, Lunch & Copying Fees (Exhibit #12):

Exhibit #12 reflects the Schramm program fees for the 2010-2011 school year. There will be no increase to these fees at this time.

K. 2010-2011 Substitute Categories & Pay Rates (Exhibit #13):

Exhibit #13 reflects the current substitute categories and pay rates. An increase to the custodial, cook and cook assistant position has been made to reflect the increase in minimum wage.

The motion was made by Mr. Yarnall and seconded by Dr. Kilpatrick to approve Items I, J and K as presented. Roll call was taken and motion carried unanimously.

L. Discussion on January to June 2010 Closed Session Minutes & Audiotapes as Allowed by the School Code:

It is requested that the Executive Committee go into closed session for further discussion on the status of the closed session minutes and audiotapes of January to June 2010.

Closed Executive Session:

The Executive Committee went into closed session at 8:45 a.m. to discuss the closed session minutes and audiotapes of January to June 2010. The motion was made by Dr. Kilpatrick to enter into closed session and Mr. Ingold seconded. Roll call was taken and motion carried unanimously.

Regular Session:

The Executive Committee returned to open session at 8:47 a.m. with a motion made by Dr. Kilpatrick and seconded by Mr. Yarnall. Motion carried through voice vote with all parties voting aye.

Upon return from closed session the motion was made by Mr. Yarnall and seconded by Mr. Ingold to open the closed session minutes of January 2010, continue the closed status of the February 2010 minutes and allow for the destruction of the closed session audiotapes as allowed by law. Roll call was taken and motion carried unanimously.

There is no FYI Report for this month's meeting.

The next Executive Committee meeting is scheduled for Wednesday, August 11, 2010 at the TMCSEA Administrative offices, Schramm Educational Center, Pekin, IL, beginning at **8:00 A.M.**

Mr. Yarnall motioned to adjourn the meeting and Dr. Kilpatrick seconded. All parties in attendance voting aye. The Executive Committee meeting ended at 8:48 A.M.

Respectfully Submitted,

Terrie Schappaugh, Board Secretary
TMCSEA