

TAZEWELL-MASON COUNTIES SPECIAL EDUCATION ASSOCIATION

MINUTES OF EXECUTIVE COMMITTEE

June 8, 2011

The Executive Committee of Tazewell-Mason Counties Special Education Association held their monthly meeting on Wednesday, June 8, 2011, at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL. Mrs. Davis called the meeting to order at 8:00 A.M. Present at roll call were: Mrs. Davis, Mr. Yarnall, Mr. Nagel, Dr. Link, Dr. Allaman and Mr. Ingold. Dr. Twomey and Dr. Kilpatrick were absent from this month's meeting.

Others in attendance were Sally Masear, Leslie Fornoff, Joyce Aarestad and Terrie Schappaugh.

Joint Consent – Minutes of May 11, 2011, Bills Payable and Year to Date Expenditure Report:

The open and closed session minutes of the May 11, 2011 meeting were approved as written. The monthly accounts payable were approved as presented. The May Cash Flow Statement, Expenditure Report, Schramm Activity Fund Monthly Detail Report, and Imprest Fund Monthly Detail Report were available at the time of this meeting.

The motion was made by Mr. Ingold and seconded by Dr. Link to approve the Joint Consent as presented. Roll call was taken and motion carried unanimously.

The Director requested approval to complete an additional accounts payable run at the end of June to finalize any FY11 payments.

The motion was made by Mr. Yarnall and seconded by Dr. Link to allow for an additional accounts payable run to be completed at the end of June to final FY11 grant payments. Roll call was taken through voice vote, with all parties' present voting aye, motion carried.

Audience Participation:

There were no requests for audience participation.

Old Business

A. Districts' Financial Payments:

All districts are up-to-date with financial payments.

B. IDEA Preschool/Flow Through FY12 Grant Approval (Exhibit #1):

Exhibit #1 shows the IDEA Preschool and Flow Through Grant amounts along with the district allocations for FY12. At the time of this meeting the grant was not available for entry. The Director seeks approval of these grants as well as the district allocations as presented at this time.

The motion was made by Mr. Nagel and seconded by Mr. Ingold to approve the FY12 IDEA Preschool and Flow Through Grants as currently presented. Roll call was taken and motion carried unanimously.

New Business:

A. Joint Consent:

1. Hiring of Deb Michael as a Job Coach:

The Director asks for approval to hire Deb Michael as a Job Coach beginning with the 2011-2012 school year.

2. Hiring of Paraprofessional – Candidate to be presented at Meeting:

The Director asks for approval to hire Meredith Lynch as Paraprofessional beginning with the 2011-2012 school year.

3. Hiring of Speech/Language Pathologist - Candidate to be presented at Meeting:

The Director asks for approval to hire Marissa Ulm as a Speech/Language Pathologist beginning with the 2011-2012 school year.

The motion was made by Mr. Yarnall and seconded by Mr. Nagel to approve the New Business Joint Consent as presented. Roll call was taken and motion carried unanimously.

B. Consultant Contracts (Exhibit 2):

Exhibit #2 reflects the consultant contracts of the Association.

The motion was made by Dr. Link and seconded by Mr. Ingold to approve the consultant contracts as presented. Roll call was taken and motion carried unanimously.

C. DHS/DRS Transition/STEP Contracts (Exhibit #3):

Joyce Aarestad, Transition Specialist, presented to the Executive Committee on changes that will be implemented with the STEP program beginning with the 2011-2012 school year.

D. Prevailing Wage Rate Resolution (Exhibit #4):

Exhibit #4 reflects the annual wage rate resolution that needs Executive Committee approval.

The motion was made by Mr. Nagel and seconded by Mr. Yarnall to approve the prevailing wage rates. Roll call was taken and motion carried unanimously.

E. End of Year Enrollment Numbers (Exhibit #5):

Exhibit #5 reflects the enrollment numbers for the end of this year as well as projections for the beginning of the 2011-2012 school year for programs and services provided by TMCSEA.

F. End of Year Program Summaries (Exhibit #6):

Exhibit #6 reflects the end-of-year program summaries as presented by the program coordinators.

G. End of Year Director's Report (Exhibit #7):

Exhibit #7 is an end of year goals update provided by the Director.

H. Election & Seating of Officers (Exhibit #8):

Exhibit #8 reflects the current seating of officers. All parties were elected for a three year term in June 2010 and we are in the second year of that term.

The motion was by Dr. Link and seconded by Mr. Ingold to continue with the current Chairperson and Vice Chairperson. All other officers will remain the same. The motion carried through voice vote with all parties voting aye motion carried unanimously.

I. Executive Committee Meeting Schedule for 2011-2012 (Exhibit #9):

Exhibit #9 reflects the Executive Committee meeting schedule for the 2011-2012 school year. All meetings will be held on the second Wednesday of the month with the exception of December 2011 which will be the first Wednesday of the month.

The motion was made by Mr. Yarnall and seconded by Dr. Link to approve the 2011-2012 Meeting Schedule as presented. The motion carried through voice vote with all parties voting aye motion carried unanimously.

Closed Executive Session:

There were no items for closed session.

There was no FYI report for this month's meeting.

The next Executive Committee meeting is scheduled for Wednesday, July 13, 2011 at the TMCSEA Administrative offices, Schramm Educational Center, Pekin, IL, beginning at **8:00 A.M.**

Mrs. Davis motioned to adjourn the meeting with all parties in attendance voting aye. The Executive Committee meeting ended at 8:51 a.m.

Respectfully Submitted,

Terrie Schappaugh,
TMCSEA Executive Committee Secretary