

TAZEWELL-MASON COUNTIES SPECIAL EDUCATION ASSOCIATION

MINUTES OF EXECUTIVE COMMITTEE

April 11, 2012

The Executive Committee of Tazewell-Mason Counties Special Education Association held their monthly meeting on Wednesday, April 11, 2012, at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL. Dr. Allaman called the meeting to order at 8:42 A.M. Present at roll call were: Dr. Allaman, Mr. Yarnall, Mr. Ingold, Dr. Nagel and Dr. Link. Mrs. Davis, Dr. Kilpatrick and Dr. Twomey were absent from this month's meeting.

Others in attendance were Sally Masear, Leslie Fornoff, Terrie Schappaugh, Kristina Neville, Zina Young and Kim Evans.

Joint Consent – Open and Closed Session Minutes of March 14, 2012, Bills Payable and Year to Date Expenditure Report:

The open and closed session minutes of the March 14, 2012 meeting were approved as written. The monthly accounts payable were approved as presented. The March Cash Flow Statement, Expenditure Report, Schramm Activity Fund Monthly Detail Report, and Imprest Fund Monthly Detail Report were available at the time of this meeting.

The motion was made by Mr. Yarnall and seconded by Dr. Nagel to approve the Joint Consent as presented. Roll call was taken and motion carried unanimously.

Audience Participation:

There were no requests for audience participation.

Old Business

A. Districts' Financial Payments:

All districts are up-to-date with financial payments.

B. ISBE Audit Findings Corrective Action Plan (Exhibit #1):

The Director reviewed the Association's corrective action plan to the ISBE audit findings.

C. Needs Assessment – Contracted Staff (Exhibit #2):

Exhibit #2 reflects the contracted professional services as requested by districts.

D. TMCSEA Health Management Procedures – Materials Distributed at Meeting:

Zina Young, Program Coordinator, provided a review of changes that have been made to the TMCSEA Health Management Procedures of the Association.

New Business:

A. Joint Consent:

1. Approve Hiring of Meredith Lynch as a Teacher for the Satellite Program:

The Director asks for approval to hire Ms. Lynch as a Teacher at the Satellite program beginning with the 2012-2013 school year.

2. Approve Hiring of Katilyn Cooney as a Teacher at Schramm Educational Center:

The Director asks for approval to hire Ms. Cooney as a Teacher at Schramm Educational Center beginning with the 2012-2013 school year.

3. Approve Hiring of Annie Brzozowski as a Hearing Impaired Teacher:

The Director asks for approval to hire Ms. Brzozowski as a Hearing Impaired Teacher beginning with the 2012-2013 school year.

4. Approve Hiring of Raleigh Parrott as Groundskeeper/Maintenance Assistant:

The Director asks for approval to hire Raleigh Parrott as a Groundskeeper/Maintenance Assistant. This position is seasonal part-time hourly position.

5. Approve Tenure Status of Crystal Cosentine, Teacher:

The Director asks for approval of the tenure status of Ms. Cosentine.

6. Approve Tenure Status of Chris Erickson, Teacher:

The Director asks for approval of the tenure status of Mr. Erickson.

The motion was made by Mr. Ingold and seconded by Dr. Link to approve the New Business Joint Consent as presented. Roll call was taken and motion carried unanimously.

B. Renewal of Infinitec Agreement (Exhibit #3):

The Director requests approval to renew the Infinitec Agreement.

The motion was made by Mr. Yarnall and seconded by Mr. Ingold to approve the renewal of the Infinitec Agreement as presented. Roll call was taken and motion carried unanimously.

C. Proposed 2012-2013 School Calendar – First Look (Exhibit #4):

Exhibit #4 reflects a first look at the 2012-2013 school calendar. This calendar will be brought back for approval at the May meeting.

D. Cash Basis Audit Practice:

The Director asks for approval to continue the cash basis audit practice of the Association with CliftonLarsonAllen.

The motion was made by Mr. Yarnall and seconded by Mr. Ingold to approve to approve the cash basis audit practice of the Association. Roll call was taken through voice vote and motion carried unanimously.

E. Alarm System and Funding Options:

The Director reviewed information on the alarm system upgrade. Discussion was held on how to fund the costs of this upgrade. Option #1 would be to do a construction amendment to the IDEA Grant. Option #2 would be to apply for a maintenance grant. The concern with option two is having a district oversee the grant. The director requests the Executive Committee pass a resolution to apply for a school maintenance grant program just in case it should be needed.

The motion was made by Mr. Yarnall and seconded by Dr. Nagel to approve a school maintenance grant program resolution in the amount of \$116,500.00 as well as architectural and engineering fees. Roll call was taken and motion carried unanimously.

Closed Executive Session:

There were no items for closed session.

Other Business/Information:

There was no FYI report for this month's meeting.

The next Executive Committee meeting is scheduled for Wednesday, May 9, 2012 at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL, at **8:00 A.M.**

Dr. Nagel motioned and Dr. Link seconded to adjourn the meeting with all parties in attendance voting aye. The Executive Committee meeting ended at 8:55 a.m.

Respectfully Submitted,

Terrie Schappaugh,
TMCSEA Executive Committee Secretary