

TAZEWELL-MASON COUNTIES SPECIAL EDUCATION ASSOCIATION

MINUTES OF EXECUTIVE COMMITTEE

August 10, 2011

The Executive Committee of Tazewell-Mason Counties Special Education Association held their monthly meeting on Wednesday, August 10, 2011, at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL. Mr. Allaman called the meeting to order at 8:03 A.M. Present at roll call were: Mr. Yarnall, Dr. Link, Dr. Allaman, Dr. Kilpatrick and Mr. Ingold. Mrs. Davis, arrived at 8:18 a.m. Dr. Twomey and Mr. Nagel were absent from this month's meeting.

Others in attendance were Sally Masear, Leslie Fornoff, Krissi Neville and Terrie Schappaugh.

Joint Consent – Minutes of July 13, 2011, Bills Payable and Year to Date Expenditure Report:

The open and closed session minutes of the July 13, 2011 meeting were approved as written. The monthly accounts payable were approved as presented. The July Cash Flow Statement, Expenditure Report, Schramm Activity Fund Monthly Detail Report, and Imprest Fund Monthly Detail Report were available at the time of this meeting.

The motion was made by Dr. Link and seconded by Mr. Ingold to approve the Joint Consent as presented. Roll call was taken and motion carried unanimously.

Audience Participation:

There were no requests for audience participation.

Old Business

A. Districts' Financial Payments:

All districts are up-to-date with financial payments.

B. Extended School Year Update (Exhibit #1):

Mrs. Neville presented to the Executive Committee on this year's Extended School Year programming.

C. Director's Goals 2011-2012 (Exhibit #2):

This is the second reading of the Director's Goals for 2011-2012. The Director asks for approval of these goals at this time.

The motion was made by Dr. Kilpatrick and seconded by Mr. Yarnall to approve the Director's Goals as presented. Roll call was taken and motion carried unanimously.

D. Revised TMCSEA Policies – Second Reading (Exhibit #3-6):

Exhibits #3-6 reflect the second reading of Policy IV:120 Personal Leave, Policy IV:110 Family & Medical Leave, Policy IV:290 Sick Days, Vacation, Holidays and Leaves and Policy IV:230 Absence. The Director asks for approval of these revised policies.

The motion was made by Mr. Ingold and seconded by Dr. Link to approve the revised Policies as presented. Roll call was taken and motion carried unanimously.

E. Final Budget Presentation for 2011-2012 FY12 – Prior to Annual Policy Board Meeting – Bound Material Distributed at Meeting:

The final budget was presented at the meeting. The Director reviewed the material with the Executive Committee and identified increases/decreases in specific areas. The overall budget reflects a 0.012% increase from FY11.

The motion was made by Mr. Yarnall and seconded by Dr. Kilpatrick to approve the FY12 Budget as presented. Roll call was taken and motion carried unanimously.

New Business:

A. Joint Consent:

1. Accept Resignation of Debra Michael, Job Coach (Exhibit #7):

The Director asks for acceptance of the resignation of Mrs. Michael.

The motion was made by Mr. Yarnall and seconded by Mr. Ingold to approve the New Business Joint Consent as presented. Roll call was taken and motion carried unanimously.

B. Schedule of Labor Management Relations Committee (Exhibit 8):

Exhibit #8 reflects the schedule for the Labor Managements Relations Committee. Mr. Nagel will serve as representative for the administrative district.

C. Open Dump Administrative Citation Warning Notice (Exhibit #9):

Exhibit #9 reflects an Open Dump Administrative Citation Warning Notice from the Tazewell County Health Department. The Director reviewed this warning and the corrective action plan that will be taken by the Association in order to address the issues in the citation.

D. Director's Contract:

The Director's contract was be reviewed in closed session.

Closed Executive Session:

The Executive Committee went into closed session at 8:30 a.m. to discuss the Director's Contract. The motion was made by Mr. Yarnall and seconded by Dr. Link to enter into closed session. Roll call was taken through voice vote with all parties present voting aye.

Regular Session:

The Executive Committee returned to open session at 8:40 a.m. with a motion made by Dr. Link and seconded by Dr. Allaman. Motion carried through voice vote with all parties voting aye.

Upon return from closed session the motion was made by Mr. Yarnall and seconded by Dr. Link to approve the Director's Contract. Roll call was taken through voice vote and motion carried unanimously.

The Director shared information from the Director's Conference.

Minutes of Executive Committee

August 10, 2011

Page 3

The next Executive Committee meeting is scheduled for Wednesday, September 14, 2011 at the TMCSEA Administrative offices, Schramm Educational Center, Pekin, IL, beginning at **8:00 A.M.**

Mrs. Davis motioned to adjourn the meeting with all parties in attendance voting aye. The Executive Committee meeting ended at 8:45 a.m.

Respectfully Submitted,

Terrie Schappaugh,
TMCSEA Executive Committee Secretary