

TAZEWELL-MASON COUNTIES SPECIAL EDUCATION ASSOCIATION

MINUTES OF EXECUTIVE COMMITTEE

January 11, 2012

The Executive Committee of Tazewell-Mason Counties Special Education Association held their monthly meeting on Wednesday, January 11, 2012, at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL. Mrs. Davis called the meeting to order at 8:04 A.M. Present at roll call were: Mrs. Davis, Mr. Yarnall, Dr. Nagel, Dr. Kilpatrick and Dr. Twomey. Dr. Allaman, Mr. Ingold and Dr. Link were absent from this month's meeting.

Others in attendance were Sally Masear, Leslie Fornoff, Terrie Schappaugh, Kristina Neville and Kim Evans.

Joint Consent – Open Session Minutes of December 7, 2012, Bills Payable and Year to Date Expenditure Report:

The open session minutes of the December 7, 2012 meeting were approved as written. The monthly accounts payable were approved as presented. The December Cash Flow Statement, Expenditure Report, Schramm Activity Fund Monthly Detail Report, and Imprest Fund Monthly Detail Report were available at the time of this meeting.

The motion was made by Dr. Kilpatrick and seconded by Dr. Nagel to approve the Joint Consent as presented. Roll call was taken and motion carried unanimously.

Audience Participation:

There were no requests for audience participation.

Old Business

A. Districts' Financial Payments:

All districts are up-to-date with financial payments.

New Business:

A. Joint Consent:

1. Accept Resignation of Wendy Meichtry, COTA (Exhibit #1):

The Director asks for acceptance of the resignation of Wendy Meichtry, COTA.

2. Approve Hiring of Kristina Neville as Assistant Director of Programs and Services:

The Director asks for approval to hire Kristina Neville as the Assistant Director of Programs and Services. This position is for two (2) years commencing August 1, 2012 to July 30, 2014. This is a 210 day employment contract inclusive of coverage for the Extended School Year program. The annual salary will be \$80,100.00, inclusive of the employee 9.4% TRS contribution. The annual salary shall be paid in equal installments in accordance with the policy of the Association governing payment of salary to other certified staff. The annual salary for 2013-2014 will reflect a 2.5% increase to the base salary.

The motion was made by Mr. Yarnall and seconded by Dr. Twomey to approve the New Business Joint Consent as presented. Roll call was taken and motion carried unanimously.

B. Child Count – December 1, 2010 (Exhibit #2):

Exhibit #2 reflects the child count as of December 1, 2010. These numbers will be used for the FY13 IDEA and Preschool Grants.

C. Mid-Year Enrollment Numbers (Exhibit #3):

Exhibit #3 reflects mid-year enrollment numbers for programs and services of the Association as of December 20, 2011.

D. Mid-Year Program Coordinators Summary Report (Exhibit #4):

Exhibit #4 provides a mid-year summary of the programs and services offered through the Association and as reported by the Program Coordinators.

E. Mid-Year Director's Report (Exhibit #5):

Exhibit #5 provides a mid-year summary of the Director's goals for the 2011-2012 school year.

Closed Executive Session:

The Executive Committee went into closed session at 8:22 a.m. to discuss the closed minutes and audiotapes July to December 2011. The motion was made by Dr. Twomey and seconded by Mr. Yarnall to enter into closed session. Roll call was taken and motion carried unanimously.

Other Business/Information:

The Executive Committee returned to open session at 8:24 a.m. with a motion made by Mr. Yarnall and seconded by Dr. Kilpatrick. Motion carried through voice vote with all parties voting aye.

Upon return from closed session the motion was made by Dr. Nagel and seconded by Mr. Yarnall to open the closed session minutes of July to December 2011 and allow for the destruction of the closed session audiotapes as allowed by law. Roll call was taken through voice vote and motion carried unanimously.

There was no FYI report for this month.

The next Executive Committee meeting is scheduled for Wednesday, February 8, 2012 at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL, at **8:00 A.M.**

Mrs. Davis motioned to adjourn the meeting with all parties in attendance voting aye. The Executive Committee meeting ended at 8:25 a.m.

Respectfully Submitted,

Terrie Schappaugh,
TMCSEA Executive Committee Secretary