

CANDIDATES APPROPRIATE FOR REFERRAL TO TRANSITION SERVICES?

- ❖ A student who has a most or very significant disability (according to State of Illinois, Dept of Human Services/Division of Rehab Services criteria), in need of transition services during or after high school, but who does not necessarily want to work, or if working, does not want to be in the STEP program while in school.
- ❖ A student who is usually in his or her last year of high school – fall is best for us.
 - How does the disability interfere with getting a job – goals/objectives written to help the student in these areas

THE REFERRAL PROCESS – INITIAL INTERVIEW

- ❖ Get a signed release (our ROI form), from parents if student is under 18 years old, or from the student if he/she is 18 or over, giving you – the school district—permission to send us, TMC/DRS, the referral
- ❖ Send the latest IEP, the signed ROI, most current Psych Report, SDS and Medical, and any other reports (Speech, PT/OT, etc.)
- ❖ We contact the school for a date & place for the initial interview. Transition Specialist, student and parent (if under 18, or not his/her own guardian) are the only ones requested at this meeting. Our office sends out letters to parents, teachers, and one to school for student to take home, also.
- ❖ After interview, if accepted, student & teacher receive a letter of acceptance to DHS/DRS as a transition student.
- ❖ If at any time, a job is incorporated into a student's schedule, contact us to move him/her to STEP so we can count for outcome.

TRANSITION PROCESS

- ❖ Meet with student and/or parent/guardian to determine needs during and after school
- ❖ Provide needed guidance/counseling to get requested/necessary procedures in place for services student may need – training, SEP, housing, professional help, etc.

FINAL YEAR

- ❖ Meet with student before leaving school, plan next regular meetings
- ❖ Check to see that plans are in place, progress is being made
- ❖ Transfer to adult DHS/DRS services if necessary, or close case