

**TAZEWELL-MASON COUNTIES SPECIAL EDUCATION ASSOCIATION  
MINUTES OF EXECUTIVE COMMITTEE  
July 13, 2016**

The Executive Committee of Tazewell-Mason Counties Special Education Association held their monthly meeting on Wednesday, July 13, 2016, at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL. Mr. Hellrigel called the meeting to order at 8:00am. Present at roll call were: Mr. Hellrigel, Dr. Allaman, Ms. Bloom, Dr. Nagel, Dr. Brooks, Mr. Ingold and Dr. Hall. Dr. Link was absent from this month's meeting.

Others in attendance were Kristina Neville, Leslie Fornoff and Terrie Schappaugh.

**Joint Consent – Open Session Minutes of June 8, 2016, Accounts Payable and Year to Date Expenditure Report:**

The open session minutes of the June 8, 2016 meeting were approved as written. The monthly accounts payable were approved as presented. The June Cash Flow Statement, Expenditure Report, Schramm Activity Fund Monthly Detail Report, and Imprest Fund Monthly Detail Report were available at the time of this meeting.

The motion was made by Dr. Allaman and seconded by Mr. Ingold to approve the Joint Consent items as presented. Roll call was taken and motion carried.

**Audience Participation:**

There were no requests for audience participation.

**Old Business**

**A. Districts' Financial Payments:**

All district financial payments are current.

**B. Executive Committee Members for 2016-2017 (Exhibit #1):**

Exhibit #1 reflects members of the Executive Committee for the 2016-2017 school year. Mr. Hellrigel will remain as Chairperson and Dr. Allaman will remain as Vice-Chair. Parties are elected for a three year term with this being the first year of a three year term.

**C. IDEA Preschool & Flow Through Grants (Exhibit #2):**

The Director recommended approval of the FY17 IDEA Flow Through and Preschool Grants as presented. The initial Preschool Grant is \$282,589. The initial Flow Through Grant amount is \$5,070,114 with \$100,000 carry over to be added with amendment #1.

The motion was made by Dr. Nagel and seconded by Dr. Allaman to approve the FY17 IDEA Preschool & Flow Through Grants as presented. Roll call was taken and motion carried.

**New Business:**

**A. Joint Consent:**

1. Approve Hiring of Annette Kelso, RN, for ESY:

The Director asks for approval to hire Annette Kelso as an RN for the Extended School Year program.

The motion was made by Mr. Ingold and seconded by Dr. Nagel to approve the New Business Joint Consent items as presented. Roll call was taken and motion carried.

**B. Informational:**

1. There are no informational items for this month's meeting.

C. State Performance Plan Indicators (Exhibit #3):

Exhibit #3 reflects the State Performance Plan (SPP) indicators overall determination for districts within Tazewell and Mason counties. All of our districts have met all required state performance indicators 4b through 13 as well as Correction of Identified Noncompliance and Audit Findings.

D. TMCSEA Insurance Renewals (Exhibit #4):

Exhibit #4 reflects the insurance premium renewal rates. Our Worker's Compensation insurance carrier is the Accident Fund. Our premium reflects a 0.5% increase for this year. Selective Insurance provides our building, auto, liability and umbrella coverage. This policy reflects a 1.5% increase from last year's premium. Cyber liability insurance would remain level with an annual premium of \$2,496.

The motion was made by Dr. Hall and seconded by Dr. Brooks to approve the New Business Joint Consent items as presented. Roll call was taken and motion carried.

E. Director's Goals for 2016-2017 – First Reading (Exhibit #5):

Exhibit #5 reflects the Director's Goals for 2016-2017.

F. TMCSEA Tuition, Shared Costs & Services (Exhibit #6):

Exhibit #6 reflects the TMCSEA Tuition, Shared Costs and Services for the 2016-2017 school year.

The motion was made by Dr. Allaman and seconded by Mr. Ingold to approve the TMCSEA Tuition, Shared Costs & Services as presented. Roll call was taken and motion carried.

G. 2016-2017 Records & Copy Posting (Exhibit #7):

Exhibit #7 reflects records and copy fees for the 2016-2017 school year.

H. 2016-2017 Schramm Program Materials, Lunch & Copying Fees (Exhibit #8):

Exhibit #8 reflects the Schramm Program Material, Lunch & Copying Fees for 2016-2017.

I. 2016-2017 Substitute Categories & Pay Rates (Exhibit #9):

Exhibit #9 reflects the Substitute Categories and Pay Rates for FY 17.

J. 2016-2017 Rental Fees for Use of Schramm Educational Center (Exhibit #10):

Exhibit #10 reflects the rental fees for use of Schramm Educational Center.

The motion was made by Dr. Nagel and seconded by Dr. Allaman to approve Items G-J as presented. Roll call was taken and motion carried.

K. Facility Dog Policy & Procedures – First Reading (Exhibit #11):

Exhibit #11 is the first reading of the Facility Dog Policies and Procedures.

L. Student Discipline Policies & Procedures Manual – First Reading (Exhibit #12):

Exhibit #12 reflects the first reading of the Student Discipline Policies and Procedures Manual.

M. Discussion on the January to June 2016 Closed Session Minutes & Audio Recordings as Allowed by the School Code:

It is requested that the Executive Committee enter into closed session to discuss the January to June 2016 Closed Session minutes and audio-recordings.

**Closed Executive Session:**

The Executive Committee went into closed session at 8:24 a.m. to discuss the closed minutes and audio-recordings of January to June 2016. The motion was made by Dr. Hall and seconded by Dr. Nagel to enter into closed session. Roll call was taken with all parties present voting aye and motion carried unanimously.

The Executive Committee returned to open session at 8:27 a.m. with a motion made by Mr. Ingold and seconded by Dr. Nagel. Motion carried through voice vote with all parties voting aye.

Upon return from closed session, the motion was made by Dr. Allaman and seconded by Dr. Brooks to keep the January to June 2016 closed session minutes in closed status and allow for the destruction of audio recordings per School Code. Roll call was taken through voice vote with all parties present voting aye, motion carried.

**Other Business/Information:**

The Director reviewed the FYI portion of the Executive Committee material.

The next Executive Committee meeting is scheduled for **Wednesday, August 10, 2016** at the TMCSEA Administrative Offices, Schramm Educational Center, Pekin, IL, at **8:00am**.

Dr. Nagel motioned and Mr. Ingold seconded to adjourn the meeting with all parties in attendance voting aye. The Executive Committee meeting ended at 8:29am.

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Todd Hellrigel, Chairperson  
TMCSEA Executive Committee

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Terrie Schappaugh, Secretary  
TMCSEA Executive Committee