

**TMCSEA**  
**Tazewell-Mason Counties Special Education Association**  
**300 Cedar Street**  
**Pekin, IL 61554-2576**

**AGENDA**  
**FOR**  
**EXECUTIVE COMMITTEE MEETING**

**December 8, 2021**

TO: Executive Committee Members  
Policy Board Members  
Superintendents  
Regional Superintendent of Schools

FROM: Kristina D. Neville, Superintendent/Director 

RE: Executive Committee Meeting

DATE: Wednesday, December 8, 2021  
TIME: 8:00 A.M.  
PLACE: TMCSEA  
Schramm Educational Center - Room 125  
300 Cedar Street, Pekin, IL

- I. Routine
  - A. Roll Call
  - B. Joint Consent – Recommendations for Approval
    - 1. Approval of Open Session Minutes of November 10, 2021
    - 2. Destruction of Verbatim Records (Audio Recordings) of Closed Session – October 14, 2020  
(No closed session held)
    - 3. Accounts Payable
    - 4. November Cash Flow Statement – Material Distributed Prior to meeting
    - 5. Expenditure Reports for FY22 – Material Distributed Prior to meeting
      - A) Budget Report
      - B) Imprest Account Report
      - C) Schramm Activities Account Report
  - C. Audience Participation
- II. Old Business
  - A. Districts' Financial Payments
  - B. 2021-2022 Amended School Calendar (Exhibit #1)

- III. New Business
  - A. Joint Consent
    - 1. Approve Hiring of Laura Smith as a Teacher
    - 2. Approve Hiring of Molly Reeser as a Certified Occupational Therapy Assistant
    - 3. Approve Hiring of Jamie Talley as a Long-Term Substitute Speech/Language Pathologist
    - 4. Approve Hiring of Stephanie McCain as a Licensed Practical Nurse
    - 5. Approve Hiring of Heidi Putman as a Long-Term Substitute Teacher
    - 6. Approve Leave of Absence for Heather Schackow, Paraprofessional (Exhibit #2)
  - B. Informational
    - 1. Resignation of Monica Maricle as a Licensed Practical Nurse (Exhibit #3)
    - 2. Resignation of Madison Haynes as a Paraprofessional (Exhibit #4)
    - 3. Resignation of Kerry Rohman as a Speech/Language Pathologist (Exhibit #5)
    - 4. Employee Engagement Survey – Exhibit Distributed at Meeting
  - C. Audiology Booth Rental
  - D. Satellite ED Program 2022-2023
  - E. Approval to Void Outstanding Checks from the TMCSEA General Ledger (Exhibit #6)
  - F. Policy Updates – First Reading (Exhibit #7)
    - 4:165 Awareness & Prevention of Child Sexual Abuse & Grooming Behaviors - **New**
    - 2:20 Powers & Duties of the Policy Board
    - 2:105 Ethics & Gift Ban
    - 2:110 Qualifications, Term & Duties of Officers
    - 2:220 Policy Board/Executive Committee Meeting Procedure
    - 2:260 Uniform Grievance Procedure
    - 3:40 Director
    - 3:50 Administrative Personnel Other Than the Director
    - 4:60 Purchases & Contracts
    - 4:160 Environmental Quality of Buildings & Grounds
    - 4:170 Safety
    - 4:175 Convicted Child Sex Offender; Screening; Notifications
    - 5:10 Equal Employment Opportunity & Minority Recruitment
    - 5:20 Workplace Harassment Prohibited
    - 5:30 Hiring Process & Criteria
    - 5:50 Drug & Alcohol-Free Workplace; E-Cigarette, Tobacco, & Cannabis Prohibition
    - 5:90 Abused & Neglected Child Reporting
    - 5:100 Staff Development Program
    - 5:120 Employee Ethics; Conduct; & Conflict of Interest
    - 5:125 Personal Technology & Social Media; Usage & Conduct
    - 5:150 Personnel Records
    - 5:185 Family & Medical Leave
    - 5:200 Terms & Conditions of Employment & Dismissal
    - 5:220 Substitute Teachers
    - 5:250 Leaves of Absence
    - 5:330 Sick Days, Vacation, Holidays, & Leaves
    - 6:20 Calendar & Day
    - 6:50 School Wellness
    - 6:120 Education of Children with Disabilities
    - 6:300 Graduation Requirements
    - 6:340 Student Testing Assessment Program
    - 7:10 Equal Educational Opportunities
    - 7:20 Harassment of Students Prohibited
    - 7:60 Residency
    - 7:70 Attendance & Truancy
    - 7:80 Release Time for Religious Instruction/Observance
    - 7:150 Agency & Police Interviews

- 7:160 Student Appearance
- 7:180 Prevention of & Response to Bullying, Intimidation, & Harassment
- 7:190 Student Behavior
- 7:200 Suspension Procedures
- 7:210 Expulsion Procedures
- 7:250 Student Support Services
- 7:290 Suicide & Depression Awareness & Prevention
- 7:310 Restrictions on Publications; Elementary Schools
- 7:315 Restrictions on Publications; High Schools
- 7:340 Student Records -
- 7:345 Use of Educational Technologies; Student Data Privacy & Security
- 2:220-E3 Exhibit: Closed Session Meeting Minutes - **Rewritten**
- 4:120 Food Services – **5 Year Review**
- 8:100 Relations with Other Organizations and Agencies - **5 Year Review**

IV. Closed Executive Session

- A. There are no items for closed session.

V. Action Items

- A. There are no Action Items for this month's meeting

VI. Other Business/Information

- A. Summary notice on related FYI – The Director will share information from the IAASE Board Meeting
- B. Next Executive Committee Meeting, January 12, 2022 at 8:00 A.M. at TMCSEA/Schramm Educational Center – Room 125
- C. Adjournment

copy to: District Level Special Education Administrators  
Attorney