

TAZEWELL-MASON COUNTIES SPECIAL EDUCATION ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE
October 12, 2022

The Executive Committee of Tazewell-Mason Counties Special Education Association held their monthly meeting on Wednesday, October 12, 2022, at TMCSEA/Schramm Educational Center, Room 125, Pekin, IL. Dr. Owens called the meeting to order at 8:03am. Present at roll call were: Dr. Owens, Dr. Hellrigel, Dr. Link, Dr. Allaman, Dr. Smock and Dr. Greuter. Mr. Ingold and Mrs. Geary were absent from this month's meeting.

Others in attendance: Kristina Neville and Terrie Schappaugh.

Joint Consent – Open and Closed Session Minutes of August 10, 2022, Destruction of Verbatim Records, Accounts Payable and Year to Date Expenditure Reports:

The information and materials presented are accurate and outline the regular monthly business of the Association. The Director asked for approval of the open session minutes of September 14, 2022, destruction of verbatim records (audio recordings) of closed session of September 8, 2021, monthly accounts payable, and cash flow statements as presented. The monthly Expenditure Report, Schramm Activity Fund Report, and Imprest Fund Report were also made available at the time of this meeting.

The motion was made by Dr. Link and seconded by Dr. Allaman to approve the Joint Consent items as presented. Roll call was taken and motion carried.

Audience Participation:

There were no requests for audience participation.

Old Business

A. Districts' Financial Payments:

All district's financial payments are current.

B. IDEA Grants:

Final FY23 IDEA Preschool, Flow Through, and Nonpublic Proportionate Share Allocations have not yet been released by ISBE. TMCSEA will provide an IDEA Grant Support Meeting on October 13 for member districts.

C. ESSER III Grant Amendments:

The ARP ESSER III Grant has been amended to update budget detail. The total grant amount remains the same. The Director asked for approval to submit the ARP ESSER III amendment to ISBE.

The motion was made by Dr. Allaman and seconded by Dr. Link to approve the submission of the ESSER III Grant Amendments. Roll call was taken and motion carried.

New Business

A. Joint Consent:

1. Approve Hiring of Danielle Bollinger as a Paraprofessional:

The Director asks for approval to hire Danielle Bollinger as a full-time Paraprofessional. Ms. Bollinger will be placed on the salary schedule at TA1, Step 2.

2. Approve Hiring of Khylee Hardwick as a Paraprofessional:

The Director asks for approval to hire Khylee Hardwick as a full-time Paraprofessional. Ms. Hardwick will be placed on the salary schedule at TA1, Step 2.

3. Approve Hiring of Brandi Selph as a Licensed Practical Nurse:

The Director asks for approval to hire Brandi Selph as a full-time LPN.

4. Approve Unpaid Intermittent Leave for Sheri Wineburner, Registered Nurse (Exhibit #1):

The Director asks for approval of up to 30 days of unpaid intermittent leave for Sheri Wineburner, RN.

The motion was made by Dr. Hellrigel and seconded by Dr. Allaman to approve the Joint Consent items as presented. Roll call was taken and motion carried.

B. Informational:

1. Mid-Central Affiliation Agreement (Exhibit #2):

Exhibit #2 reflects the agreement with District 150 to provide low incidence programming through the Mid-Central Affiliation for the 2022-2023 school year.

2. Illinois Elevating Special Educators (IESE) Network Agreement (Exhibit #3):

TMCSEA has established a partnership with the IESE Network to provide training for member districts to support efforts toward special education system collaboration, alignment, and implementation.

3. Safety Meeting:

Schramm Educational Center conducted a safety meeting on September 19, 2022. Participants included TMCSEA staff, City of Pekin School Bus Transportation Department, Pekin Police Department, Pekin Fire Department, and Tazewell County Public Safety (TazComm). The emergency crisis plan was reviewed. The annual fire drill with Pekin Fire Department and intruder drill with Pekin Police Department have been scheduled.

4. School Maintenance Project Grant Discussion:

The FY23 Round 1 School Maintenance Project Grant (SMPG) application period is open until November 18, 2022. The SMPG is a dollar-for-dollar state matching grant program that will provide awards up to \$50,000 to grantees exclusively for the maintenance or upkeep of buildings for educational purposes.

C. Gorenz & Associates Audit Presentation – Material Distributed at Meeting:

Russ Rumbold from Gorenz & Associates presented the Association's audit to the Executive Committee.

The motion was made by Dr. Hellrigel and seconded by Mrs. Greuter to approve the TMCSEA audit as presented. Roll call was taken through voice vote. Motion carried.

D. Omni Energy Partners Agreement – Material Distributed at Meeting:

The Executive Committee approved Omni Energy Partners as the Cooperative's Qualified Provider for services at its September 14, 2022 meeting. Scott & Mark Graves, from Omni Energy Services, presented a proposed facility improvement plan to the Executive Committee.

E. E-Rate Consulting Services Agreement (Exhibit #4):

E-Rate Funding Solutions has been providing E-Rate consulting services to TMCSEA since 2015. The enclosed Exhibit reflects a three-year agreement with E-Rate Funding Solutions with an annual cost of \$1,200 over a 3-year period at a total cost of \$3,600. This is an increase from the current contract amount by \$900 per year based on the cooperative's E-Rate Category 1 support going from approximately \$3,000 in FY 2017 to \$18,000 in FY22, respectively.

The motion was made by Dr. Allaman and seconded by Dr. Owens to approve the E-Rate Consulting Services Agreement as presented. Roll call was taken and motion carried.

F. Ideal Environmental Asbestos Consulting Agreements (Exhibit #5):

The Director asked for approval of two agreements with Ideal Environmental Engineering for asbestos management services. The first agreement is for six-month surveillance at a cost of \$300 per visit for an annual cost of \$600. The second agreement is for a three-year re-inspection at a cost of \$1,795.

The motion was made by Dr. Hellrigel and seconded by Dr. Smock to approve the Ideal Environmental Asbestos Agreements as presented. Roll call was taken and motion carried.

G. LEA Overall Determinations 2021-2022 (Exhibit #6):

Exhibit #6 reflects the State Performance Plan (SPP) Indicators Overall LEA Determination for districts within Tazewell and Mason counties. Nineteen member districts have an LEA Determination of Meets Requirements with Universal (Tier 1) Support. Two member districts are identified as Needs Assistance with Support (Tier 2). ISBE is providing coaching to the districts identified as Needs Assistance, and the Director will assist the District Accountability Teams with corrective action and improvement planning as requested.

H. School Psychologist Intern Position for 2023-2024 School Year:

The Director recommends the cooperative post and actively recruit for two full-time School Psychologist Interns for the 2023-2024 school year. In order to aggressively recruit candidates to our geographic region and be competitive, an annual salary of \$28,000 plus health insurance benefits for 185 days is recommended. Currently, the cost of the School Psychologist Intern position is funded as a shared cost billed to member districts as part of TMCSEA's Low Incidence Diagnostic & Consultation Services.

The motion was made by Dr. Hellrigel and seconded by Dr. Owens to approve the School Psychologist Intern positions for the 2023-2024 School Year. Roll call was taken and motion carried.

Closed Executive Session

There were no items for closed session.

Action Items

There were no actions items for this month's meeting

Other Business/Information

The next Executive Committee meeting is scheduled for **Wednesday, November 9, 2022** at the TMCSEA/Schramm Educational Center, Room 125, Pekin, IL, at **8:00am**.

Dr. Smock motioned and Dr. Hellrigel seconded to adjourn the meeting with all parties in attendance voting aye. The Executive Committee meeting ended at 9:48am.

Danielle Owens, Chairperson
TMCSEA Executive Committee

Terrie Schappaugh, Secretary
TMCSEA Executive Committee