

**TMCSEA**  
**Tazewell-Mason Counties Special Education Association**  
**300 Cedar Street**  
**Pekin, IL 61554-2576**

**AGENDA**  
**FOR**  
**EXECUTIVE COMMITTEE MEETING**

**May 10, 2023**

TO: Executive Committee Members  
Policy Board Members  
Superintendents  
Regional Superintendent of Schools

FROM: Kristina D. Neville, Superintendent/Director 

RE: Executive Committee Meeting

DATE: Wednesday, May 10, 2023  
TIME: 8:00am  
PLACE: TMCSEA/Schramm Educational Center  
Room 125  
300 Cedar Street, Pekin, IL

- I. Routine
  - A. Roll Call
  - B. Joint Consent – Recommendations for Approval
    - 1. Approval of Open & Closed Session Minutes of April 12, 2023
    - 2. Destruction of Verbatim Records (Audio Recordings) of Closed Session – April 8, 2022
    - 3. Accounts Payable
    - 4. April Cash Flow Statement – Distributed at the meeting
    - 5. Expenditure Reports for FY23 – Distributed at the meeting
      - A) Budget Report
      - B) Imprest Account Report
      - C) Schramm Activities Account Report
      - D) PMA Investment Securities Report
      - E) Medicaid Fee-for-Service Reimbursement
  - C. Audience Participation
- II. Old Business
  - A. Districts' Financial Payments
  - B. Roofing Restoration Proposals – Exhibit to be Distributed at Meeting
  - C. ESSER III ARP Grant Amendment
  - D. Maintenance of Effort – MOE (Exhibit #1)
  - E. 2023-2024 School Calendar – Second Reading (Exhibit #2)
  - F. Needs Assessment – Contracted Staff (Exhibit #3)

- G. Reserve Funds Update (Exhibit #4)
- H. Interest Update (Exhibit #5)
- I. Medicaid Administrative Outreach Revenue – Revised (Exhibit #6)
- J. 2023-2024 Technology Plan – Revised (Exhibit #7)

III. New Business

A. Joint Consent

1. Approve Increase from 0.6 FTE to 1.0 FTE for Michelle Turner as a Physical Therapist Assistant
2. Approve Hiring of Jessica Peplow as a Part-Time Physical Therapist Assistant
3. Approve Hiring of Jill Calvin as a Physical Therapist Assistant
4. Approve Hiring of a Full-Time Paraprofessional – Candidate to be Named
5. Approve Hiring of Olivia Radcliff as a Social Worker
6. Approve Intermittent Unpaid Leave of Absence for Leticia Powell (Exhibit #8)
7. Approve Hiring of the Following Non-TMCSEA ESY Staff
  - Tracey Carlson, Teacher
  - Crystal Cosentine, Teacher
  - Sarah Cox, Teacher
  - Heidi Putman, Long-Term Substitute Teacher
  - Adrainna Chism, Paraprofessional
  - Morgan Naramore, Paraprofessional
  - Isabelle Neville, Paraprofessional
  - Natalie Owens, Paraprofessional
  - Sue Hale, COTA
  - Kelly James, RN

B. Informational

1. Resignation of Stefanie Straw, PTA (Exhibit #9)
2. Resignation of Tammy Block, Teacher (Exhibit #10)
3. Resignation of Katie Chase, PTA (Exhibit #11)
4. Resignation of Krista Burling, COTA (Exhibit #12)
5. Schramm Educational Center Graduation
6. Medicaid State Plan Amendment Update:

C. Extended School Year 2023 Staffing Pattern and Budget (Exhibit #13)

D. 2023-2024 Tentative Staffing Pattern (Exhibit #14)

E. 2023-2024 Professional Development Plan (Exhibit #15)

F. 2023-2024 Initial Budget Presentation (Exhibit #16)

G. Child Count December 1, 2022 (Exhibit #17)

H. PRESS Policy Updates – First Reading (Exhibit #18)

This is the first reading of the following policy updates as recommended by PRESS:

- 2:110 Qualifications, Term, and Duties of Officers
- 4:60 Purchases and Contracts
- 5:30 Hiring Process and Criteria
- 5:90 Abused and Neglected Child Reporting
- 5:125 Personal Technology and Social Media; Usage and Conduct
- 5:150 Personnel Records
- 5:260 Student Teachers
- 8:20 Community Use of School Facilities

This is the first reading of the following policy updates as recommended for Review & Monitoring by PRESS:

- 4:40 Incurring Debt (Review & Monitoring)
- 8:70 Accommodating Individuals with Disabilities (Review & Monitoring)

IV. Closed Executive Session

Closed Session is requested for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body under Section (c)(1) of the Open Meetings Act and for collective negotiating matters between the public body and its employees or their representatives under Section (c)(2) of the Open Meetings Act.

V. Action Items

Action on MOU for Certified Salary Schedule; SLP Stipend; and COTA/PTA Salary Schedule in FY24-FY25

VI. Other Business/Information

- B. Next Executive Committee Meeting, Wednesday, June 14, 2023 at 8:00am, Room 125, TMCSEA/Schramm Educational Center
- C. Adjournment

copy to: District Level Special Education Administrators  
Attorney