

**TMCSEA**  
**Tazewell-Mason Counties Special Education Association**  
**300 Cedar Street**  
**Pekin, IL 61554-2576**

**AGENDA**  
**FOR**  
**EXECUTIVE COMMITTEE MEETING**

**June 14, 2023**

TO: Executive Committee Members  
Policy Board Members  
Superintendents  
Regional Superintendent of Schools

FROM: Kristina D. Neville, Superintendent/Director 

RE: Executive Committee Meeting

DATE: Wednesday, June 14, 2023  
TIME: 8:00am  
PLACE: **Rogers Professional Development Center**  
**109 Rogers Road, North Pekin, IL**

I. Routine

- A. Roll Call
- B. Joint Consent – Recommendations for Approval
  - 1. Approval of Open & Closed Session Minutes of May 10, 2023
  - 2. Destruction of Verbatim Records (Audio Recordings) of Closed Session – May 11, 2022
  - 3. Accounts Payable
  - 4. May Cash Flow Statement – Distributed at the meeting
  - 5. Expenditure Reports for FY23 – Distributed at the meeting
    - A) Budget Report
    - B) Imprest Account Report
    - C) Schramm Activities Account Report
    - D) PMA Investment Securities Report
    - E) Medicaid Fee-for-Service Reimbursement
- C. Audience Participation

II. Old Business

- A. Districts' Financial Payments
- B. IDEA Preschool & Flow Through Grants
- C. PRESS Policy Updates – Second Reading (Exhibit #1)
  - This is the second reading of the following policy updates as recommended by PRESS:
    - 2:110 Qualifications, Term, and Duties of Officers
    - 4:60 Purchases and Contracts
    - 5:30 Hiring Process and Criteria
    - 5:90 Abused and Neglected Child Reporting

- 5:125 Personal Technology and Social Media; Usage and Conduct
- 5:150 Personnel Records
- 5:260 Student Teachers
- 8:20 Community Use of School Facilities

This is the second reading of the following policy updates as recommended for Review & Monitoring by PRESS:

- 4:40 Incurring Debt (Review & Monitoring)
  - 8:70 Accommodating Individuals with Disabilities (Review & Monitoring)
- D. Child Count December 1, 2022 – Revised (Exhibit #2)
- E. 2023-2024 School Calendar – Revised (Exhibit #3)

III. New Business

A. Joint Consent

1. Approve Unpaid Leave Request of Heidi Griffin, Paraprofessional (Exhibit #4)
2. Approve Hiring of Jessica Lohman as a Behavior Specialist Assistant
3. Approve Hiring of Kim Bowler as a Certified Occupational Therapy Assistant
4. Approve Hiring of Kara Swearingen as a Certified Occupational Therapy Assistant
5. Approve Hiring of Beth Barksdale as a Teacher
6. Approve Hiring of Melissa Mahoney as a Teacher
7. Approve Hiring of Jackie Huff as a Paraprofessional
8. Approve Hiring of Molly Springer as a Paraprofessional
9. Approve Hiring of Alayna Miller as a School Psychologist
10. Approve Increase in Paraprofessional Staffing Pattern

B. Informational

1. TMCSEA Summer Office Hours (Exhibit #5)
2. Medicaid State Plan Amendment Update
3. Early Childhood Classroom Age Ranges

C. TMCSEA Contracted Professional Staff – Revised (Exhibit #6)

D. Agreement with Watts Copy Systems (Exhibit #7)

E. Agreement with Waste Management (Exhibit #8)

F. Consultant Contracts (Exhibit #9)

G. End of Year Enrollment Numbers (Exhibit #10)

H. End of Year Program Summaries (Exhibit #11)

I. End of Year Director's Report (Exhibit #12)

J. Election and Seating of Officers (Exhibit #13)

K. Executive Committee Meeting Schedule for 2023-2024 (Exhibit #14)

L. PRESS Policy Updates – First Reading (Exhibit #15)

This is the first reading of the following policy updates as recommended by PRESS:

- 2:170 Procurement of Architectural, Engineering, and Land Surveying Services
- 4:45 Insufficient Fund Checks and Debt Recovery
- 4:100 Insurance Management
- 5:230 Maintaining Student Discipline

This is the first reading of the following policy updates as recommended for Review & Monitoring by PRESS:

- 6:240 Field Trips and Recreational Class Trips
- 7:275 Orders to Forgo Life-Sustaining Treatment
- 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
- 8:95 Parental Involvement

IV. Closed Executive Session

Closed Session is requested for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body under Section (c)(1) of the Open Meetings Act and for collective negotiating matters between the public body and its employees or their representatives under Section (c)(2) of the Open Meetings Act.

V. Action Items

A. Approval of Employment Contract for Amber Ealey, Program Coordinator

VI. Other Business/Information

A. Next Executive Committee Meeting, Wednesday, July 12, 2023 at 8:00am, Rogers Professional Development Center, 109 Rogers Road, North Pekin

B. Adjournment

copy to: District Level Special Education Administrators  
Attorney