**STUDENT WORKER PROGRESS REPORT FY 20**

**Due Dates: (Please circle correct period & date)**

**1st Period: 11/08/2019**

**2nd Period: 01/10/2020**

**3rd Period: 03/06/2020**

**4th Period: 05/29/2020**

|  |  |
| --- | --- |
| **Student Name:** | **Training/Job site:**  **(Include city of training/job site)**  **(Ex: Taco Bell in Pekin)** |
| **Hourly Wage:** | **Job Title:** |
| **Period Covered by Report:** | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Student Worker Level of Ability** | **Outstanding** | **Satisfactory** | **Unsatisfactory** |
| **1. Work Speed** |  |  |  |
| **2. Work Quality** |  |  |  |
| **3. Work Attitude/Motivation/Behavior** |  |  |  |
| **4. Attendance/Punctuality** |  |  |  |
| **5. Appearance/Grooming/Hygiene** |  |  |  |
| **6. Accepts Supervision/Correction** |  |  |  |
| **7. Works without Supervision** |  |  |  |
| **8. Recognizes Work To Be Done** |  |  |  |
| **9. Recognizes Mistakes** |  |  |  |
| **10. Initiates Tasks** |  |  |  |
| **11. Plans and Organizes Work** |  |  |  |
| **12. Trustworthiness** |  |  |  |

**Strengths:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Concerns:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Immediate Job Supervisor Date School Coordinator Date**

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**Student Date**