**TRANSITION SERVICES – QUICK REFERENCE**

**FY 20**

Transition Timelines and other information are available on our website at [www.tmcsea.org](http://www.tmcsea.org) under District Services/Transition which should be distributed and discussed at the IEP for students 14 ½ and older. For districts, students and families requiring additional support in transition, TMCSEA offers the 3 following no cost options:

|  |  |  |  |
| --- | --- | --- | --- |
| **Program** | **Description** | **Referral Process** | **Referral Contact** |
| 1. **STEP**

Secondary TransitionalExperience Program | **This student is:*** Typically 16;
* Wants to be in co-op;
* Receives classroom instruction;
* Has measurable vocational goals;
* Has current levels that indicate how their disability interferes with getting a job;
* Getting credit for a job & class as determined by the district

The case would be open with DHS/DRS as Transition Specialist determines eligibility. | * Complete the STEP Referral information form (website).
* Attach the following:
1. Completed Release of Information (website)
2. IEP
3. Most current Psych
4. Most current SDS
5. Freshman Physical
6. Other relevant reports

(PT/OT, Speech, Behavior) | Meghan BrakeTransition SpecialistTMCSEA300 Cedar StreetPekin, IL 61554mbrake@tmcsea.org309-347-3532 x 312 |
| Heather CassidyTransition Specialist AssistantTMCSEA 300 Cedar StreetPekin, IL 61554hcassidy@tmcsea.org309-347-3532 x 328 |
| 1. **Transition**

**Consultation** | **This student is:*** Typically 14½ or older;
* One who may need direct assistance in creating an Individualized Action Plan to access providers & resources; or
* One whose focus for post-secondary may be Day Training, Employment or Education/Training; or
* One who may or may not be involved with STEP and needs additional assistance.

This could include up to 3 visits from TMCSEA Social Worker.An Individualized Action Plan will be generated & sent to the District Level Coordinator for distribution & discussion at the IEP. | * Complete the TMCSEA Request for Service - **Student**

**The Request for Service must be signed and submitted by the District Level Special Education Coordinator.** | Kari BehrendsTMCSEA300 Cedar StreetPekin, IL 61554kbehrens@tmcsea.org309/347-5164 X 314 |
| Additional Contacts:Meghan Brakembrake@tmcsea.org309-347-3532 x 312Heather Cassidyhcassidy@tmcsea.org309-347-3532 x 328 |
| 1. **DHS/DRS Direct Referral**

Department of Human Services/Division of Rehabilitation Services | **This student is:*** In their final year of high school;
* One that does not want to participate in STEP;
* One that would benefit from direct assistance from a DRS Counselor to pursue Employment or Post-secondary Education/Training

The case would be open with DHS/DRS as DRS Counselor determines eligibility. | * Complete the DHS/DRS Direct Referral Transition form (website)

The same referral information required for STEP may be requested by the counselor after receiving the referral form.  | James KolzowRehabilitation CounselorDHS/DRS2970 Court St.Pekin, IL 61554James.Kolzow@illinois.gov309-353-5996 |
| Additional Contact:Angela StewartAngela.m.stewart@illinois.gov309/353-5996 |

Shared/DRS/Forms/Transition Service Quick Reference/FY19 7/25/18