**TRANSITION SERVICES – QUICK REFERENCE**

**FY 20**

Transition Timelines and other information are available on our website at [www.tmcsea.org](http://www.tmcsea.org) under District Services/Transition which should be distributed and discussed at the IEP for students 14 ½ and older. For districts, students and families requiring additional support in transition, TMCSEA offers the 3 following no cost options:

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| --- | --- | --- | --- |
| **Program** | **Description** | **Referral Process** | **Referral Contact** |
| 1. **STEP**   Secondary Transitional  Experience Program | **This student is:**   * Typically 16; * Wants to be in co-op; * Receives classroom instruction; * Has measurable vocational goals; * Has current levels that indicate how their disability interferes with getting a job; * Getting credit for a job & class as determined by the district   The case would be open with DHS/DRS as Transition Specialist determines eligibility. | * Complete the STEP Referral information form (website). * Attach the following:  1. Completed Release of Information (website) 2. IEP 3. Most current Psych 4. Most current SDS 5. Freshman Physical 6. Other relevant reports   (PT/OT, Speech, Behavior) | Meghan Brake  Transition Specialist  TMCSEA  300 Cedar Street  Pekin, IL 61554  [mbrake@tmcsea.org](mailto:mbrake@tmcsea.org)  309-347-3532 x 312 |
| Heather Cassidy  Transition Specialist Assistant  TMCSEA  300 Cedar Street  Pekin, IL 61554  [hcassidy@tmcsea.org](mailto:hcassidy@tmcsea.org)  309-347-3532 x 328 |
| 1. **Transition**   **Consultation** | **This student is:**   * Typically 14½ or older; * One who may need direct assistance in creating an Individualized Action Plan to access providers & resources; or * One whose focus for post-secondary may be Day Training, Employment or Education/Training; or * One who may or may not be involved with STEP and needs additional assistance.   This could include up to 3 visits from TMCSEA Social Worker.  An Individualized Action Plan will be generated & sent to the District Level Coordinator for distribution & discussion at the IEP. | * Complete the TMCSEA Request for Service - **Student**   **The Request for Service must be signed and submitted by the District Level Special Education Coordinator.** | Kari Behrends  TMCSEA  300 Cedar Street  Pekin, IL 61554  [kbehrens@tmcsea.org](mailto:kbehrens@tmcsea.org)  309/347-5164 X 314 |
| Additional Contacts:  Meghan Brake  [mbrake@tmcsea.org](mailto:mbrake@tmcsea.org)  309-347-3532 x 312  Heather Cassidy  [hcassidy@tmcsea.org](mailto:hcassidy@tmcsea.org)  309-347-3532 x 328 |
| 1. **DHS/DRS Direct Referral**   Department of Human Services/Division of Rehabilitation Services | **This student is:**   * In their final year of high school; * One that does not want to participate in STEP; * One that would benefit from direct assistance from a DRS Counselor to pursue Employment or Post-secondary Education/Training   The case would be open with DHS/DRS as DRS Counselor determines eligibility. | * Complete the DHS/DRS Direct Referral Transition form (website)   The same referral information required for STEP may be requested by the counselor after receiving the referral form. | James Kolzow  Rehabilitation Counselor  DHS/DRS  2970 Court St.  Pekin, IL 61554  [James.Kolzow@illinois.gov](mailto:James.Kolzow@illinois.gov)  309-353-5996 |
| Additional Contact:  Angela Stewart  Angela.m.stewart@illinois.gov  309/353-5996 |

Shared/DRS/Forms/Transition Service Quick Reference/FY19 7/25/18